

# Administration Commission

At College Mennonite Church, we strive to be good stewards of all the resources God has given to us. Some of the ministries that we relate to are:

## PHILOSOPHY OF MINISTRY

*We will assist College Mennonite Church in carrying out its vision by providing direction for and oversight of its administrative functions, supporting the church board and the ministries of all commissions.*

### Guiding Principles and Responsibilities:

- ◆ We will be an example of Jesus Christ to the congregation.
- ◆ We will manage and report on CMC finances with integrity.
- ◆ We will be open to all suggestions/requests which fall within our responsibilities, following through with either a resolution and/or explanation of the situation.
- ◆ We will work cooperatively with Amity, representing the needs of CMC.
- ◆ We will attempt to keep CMC equipped with the technology that is needed to support our ministries.

### Committees\*:

- ◆ Amity Board
- ◆ Amity Facilities Management Committee
- ◆ Amity Technology Committee
- ◆ Endowment Management Committee
- ◆ Food Services Committee
- ◆ Financial Review Committee
- ◆ Generosity Task Force
- ◆ Student Aid Committee

\*These committees are composed of Administration Commission members and additional CMC lay members with relevant expertise.

### Ministry Volunteers:

Greencroft bus drivers  
Sunday morning receptionists  
Weekend custodians

## Finances

**Spending Plan:** Create an annual spending plan proposal with information from the board and each of the commissions, recommend updates and changes and pass it on to the board for review and recommendation to the congregation.

**Endowment:** Appoint an endowment management committee to receive, monitor and manage endowment gifts. The committee annually designates a portion of earnings to be dispersed within four general areas:

- 1) leadership development,
- 2) mission and outreach,
- 3) our student aid fund, and
- 4) renewal and replacement costs of our building and equipment.

**Stewardship Education:** In addition to managing and reporting finances throughout the year, the commission, through staff and other resources, encourages the congregation to engage in good stewardship.

**Student Financial Aid Committee:** This committee leads congregational efforts to encourage our youth to pursue a Christian education in Mennonite church schools with an Anabaptist tradition. The committee supervises an annual application process in which CMC youth and young adults are eligible to receive financial assistance if they are attending Bethany Christian Schools or one of our Mennonite universities or seminaries.

## Facilities

**The Amity Corporation** was formed in 1989 as a joint effort between the church and Goshen College to manage the resource that is our church building. Since the building is used by both the college and church, each organization contributes equally to a fund that is used to maintain and enhance the facility. A board and facilities committee meet quarterly to consider maintenance issues and do long-range planning.

## Technology

CMC live-streams our services to Greencroft and Internet. WGCS broadcasts our service over the radio. Technology enables people to worship with us who are outside of the building. The Commission ensures that we have the technology in place to make this happen.

## Food Services

Food services is a ministry that enhances many other ministries and activities of the church. The Administration Commission provides a Food Services Committee that oversees the management and operation of our commercial kitchen and works with the Food Services Director to establish policies.